

2023 Spanish Fort Middle School Band & Choir Universal Trip

Chaperone Assignments

Please remember students MUST ALWAYS have a chaperone with them, thanks!

GROUP

Students:

Adults:

Room #s

1

Alex Shoemaker
Drew Smith
Garrett Richerson
Caleb Maxwell
Liam Beall
Lucas Strassburg
Tripp Quinlivian
Tyler Smith
Weston Tidmore
David Hughes
Loretta Crawford
Aubri Williams
Swara Bande
Isabelle Rohe
Jayden DeBoi
Alex Yeakel
Sam Thorsrud
Mary Medders
Vivian Hagemeyer

Lyn Shoemaker
Donna Thorsrud
Crystal Orso
Mark Medders
Ashley Yeakel
Jessica Hagemeyer

Savannah Crawford

16, 20, 23, 27, 34, 37, 40, 4

2

William Neff
Colin Braun
Kian Beekman
Cash Haley
Miles Cink
Natalie Cink
Mason Rillo
Carter Koppersmith
Andrew Coumanis
Christian Coumanis

Leann Cink
Forrest Koppersmith
Jean Cink
Mary Mulder
Ryan Mulder
Maria Neff

13, 24, 29, 43, 48

3

Meah Hollingsworth - Siblings
Audrey Kerr-Patrick
Caleb Patrick
Eden Patrick

Nancy Davidson
Jonathan Patrick
Shirley Sklavos

8, 9, 10

STUDENTS

ADULTS

Room

4 [Chase Riley
Michael Massey
Brandon Mort
Gray Evans
Jacob Sykora
Keaton Briggs
Warren Stanush
Caden Phillips
Xadin Simpsiridis
Harrison Jones

Jessica Lipscomb
Austin Lipscomb
Jennifer Kuba
Lauren Jones
Kimberly Riley

15, 30, 45, 46

5 [Isabella Vuong
Lily Vuong
Karlee Tiller
Kaylee Tiller
Olivia Oney

Phu Vuong
Kristen Kempfues
Jennifer Jones

21, 28, 42

6 [Gabrielle Riley
Gabbie Freeman
Erin Dolan
Tucker Freeman
Mason Baker
Miles Baker
Davis Beech

Jennifer Mire
Tabitha Baker
Jamey Baker

39, 11, 22

7 [Noah Cost
Jacob Cost
Alex Cook-Williams
Keaton Mroczko
Cade Carson
Mateo Delapena

Shane Carson
Heidi Comeaux
Floyd Comeaux
Holly Ann Delapena
Orlando Delapena

25, 26, 32

8 [Zach Megie
John Sharp
Easton Dollar
Anderson Butterworth

Stephanie Dollar
Jason Dollar

41, 36, 31

9 [Elianna Pocase
Cadence Williamson
Classic Williamson
Ava Swanson
Taylor Miller

Tami Pocase
Peter Pocase
Amber Johnston

14, 18, 17(part)

STUDENTS

9



Olivia Hicks
Locksley Johnston
Natalie Campbell
Elizabeth D'Olive

10



Brixi Bell
Cora Cuhaj
Ella Watson
Brantley Weeks
Mallory Barnhart
Layni Stanley
Samantha Lemoine
Margaret Dixon
Sienna Lacroix
Anya Bittlebrun
Elise Anderson
Makayla Simmins

ADULTS

Lawryn Downes
Dorie Kelly
Angela Weeks
Justin Watson

Room #s

12, 19, 33, 35, 47, 17(Part)

DIRECTOR



Spanish Fort MS Band & Choir

Universal Studios Orlando STARS Performance

Itinerary

Travel Leaders Trip Host:

Dona Cutrer: 251-604-4067

Mary-Hannah Smith: 251-458-5322

Addison Smith: 251-767-2678

Wednesday, March 22, 2022

09:00 PM Gulf Coast Tour buses arrive Spanish Fort HS
Load Buses – 1 and 2

09:30 PM Depart for Spanish Fort Middle School

09:45 PM Middle School loads buses 2, 3, and 4

10:15 PM Depart for Orlando

***Be sure all your instruments etc are on buses 3 and 4**

*Give out back packs, lanyard, tickets to group before they get to Orlando

*Be sure to have everything you need for Thursday on the bus with you. The bus storage bays will not be opened.

Thursday, March 23, 2023

***Be sure to have lanyard on when you get to McDonalds – it helps identify the group**

07:00 AM Breakfast in Orlando – individual expense/Meet Travel Leaders Staff
McDonalds 6875 Sand Lake Rd * Orlando, FL 32819

*Eat breakfast and freshen up

08:30 AM Universal Studios, Islands of Adventure or Volcano Bay

*Everyone going to Islands of Adventure / Universal Studios will go through security to enter City Walk

*Anyone going to Volcano Bay, follow signage to the Volcano Bay shuttle

Park hours - Subject to change

Universal Studios 09:00 AM – 09:00 PM

Islands of Adventure 09:00 AM – 09:00 PM

Volcano Bay 10:00 AM – 07:00 PM

07:30 PM Group will board Gulf Coast Tour buses in CityWalk bus loop
Board where you were dropped off

08:00 PM Check in Dockside Inn and Suites – Travel Leaders Staff will have room keys

- **Be sure to eat dinner BEFORE getting on the bus**

MEALS INCLUDED: Meal Card for Dinner – Good at any restaurant in the Citywalk or parks

958 Montimar Driver | Mobile, AL 36609 | 877.768.6187 toll free

305-715-8131 direct | dsmith@travellleaders.com

www.travellleadersstudenttours.com

March 8, 2023

DIRECTOR



Friday, March 24, 2023

***Breakfast – Café 8 opens at 6:30 AM**

07:00 AM Breakfast at resort - voucher

08:00 AM Group will use Universal Transportation to go to the parks

10:10 AM Spanish Fort HS Band Performance step-off

***Best place to view parade is in front of Mel's Diner – Universal Studios**

Park hours - Subject to change

Universal Studios 09:00 AM – 09:00 PM

Islands of Adventure 09:00 AM – 09:00 PM

Volcano Bay 10:00 AM – 07:00 PM

09:00 PM Group returns to Dockside using Universal Transportation

MEALS INCLUDED: Breakfast Voucher for Café 8 /Dockside and Meal Card for Dinner

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March 8, 2023

DIRECTOR



Saturday, March 25, 2023 - Workshop Day

Café 8 opens at 6:30 AM

- Breakfast
- 07:30 AM Use Universal Transportation to go to Universal Parks
Universal Studios, Islands of Adventure
- 11:45 PM Group meets Travel Leaders Staff at New York Public Library in Universal Studios
*Only Students, teachers and Travel Leaders staff are allowed back stage.
- NOON Gulf Coast Tour buses 3 & 4 will arrive backstage with instruments/equipment
- 12:20 PM Warm-up begins – Sound Stage 33
- 12:30 PM Workshop Begins – The Secret Life of Pets/ Sound Design and the Art of Foley
- 03:00 PM Workshop ends
- *Return instruments / Equipment to buses – group enters parks

Park hours - Subject to change

Universal Studios 09:00 AM – 09:00 PM

Islands of Adventure 09:00 AM – 10:00 PM

Volcano Bay 10:00 AM – 07:00 PM

10:30 PM Return to Dockside Resort using Universal Transportation

MEALS INCLUDED: Breakfast Voucher for Café 8 /Dockside and Meal Card for Dinner

Sunday, March 26, 2022

Café 8 opens at 6:30 AM

- 07:00 AM Breakfast
- 08:00 AM Check out load luggage on bus
- 08:30 AM Depart for home
Lunch stop at Tallahassee Mall
- 05:30 PM Arrive Spanish Fort High School

MEALS: BREAKFAST

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March 8, 2023

General Information

Be sure to put lanyards/ draw string back packs on bus. Give out on the way to Orlando.

1. Room Numbers:

Example: If you room number is 5345.

The first number 5 is the building number.

The second number 3 is the floor.

The last two numbers are the room number.

2. Tickets:

Take a picture of the back of your park ticket. Be sure the barcode is legible. If you lose your ticket AND have a picture of it, you can get it replaced by going to guest services.

3. Meal Cards/ Breakfast Vouchers:

These cannot be replaced. Be sure to keep up with them. You will be given a lanyard and backpack upon arrival at the resort, these can help with keeping up with everything.

4. Snacks and the parks:

You can take snacks into the parks. The backpacks are handy for this. They are not too big or heavy. The following items are prohibited: glass containers, open containers, hard-sided coolers, picnic lunches.

5. Security:

All travelers will have to go through security before entering the parks. The following are prohibited: Any item that can be used as a weapon; any illegal items or substances; clothing with offensive language or content. To ensure the safety of all guests, all bags, backpacks, packages and/or personal items will be inspected before entering the parks.

6. Dockside Inn and Suites – In-room amenities

Each room has... mini refrigerator, two queen size beds, wall-mounted hair dryer, iron/ironing board, in-room safe: in-room wireless internet access.

7. Meal Cards:

UNIVERSAL: Meal cards can be used in any restaurant in Universal Parks or City Walk. Meal cards cannot be used at Dockside.



Pier 8 Market Place

Breakfast Hours / 06:30 AM – 11:00 AM

BREAKFAST VOUCHERS

Breakfast vouchers are redeemable for

1 Breakfast Sandwich OR 1 Breakfast Entree

AND

Beverage

10 oz juice, ½ pint milk, coffee, or fountain drink

Any breakfast sandwich.

Breakfast Flatbread – Eggs, bacon, sausage, cheddar cheese, mozzarella cheese

Steak & Egg Quesadilla – Steak, egg, Monterey Jack cheese, peppers, onions

Black Bean & Corn Quesadilla – Vegetarian black bean, corn, egg, Monterey Jack cheese, onions, and peppers

Veggie Breakfast Flatbread – Eggs, broccoli, onions, mushrooms

All-American Breakfast

Scrambled Eggs, Pork Sausage, Bacon, breakfast potatoes, and Biscuit

Jumbo Buttermilk Pancakes – Pancakes, Maple Syrup served with bacon

Blueberry or Chocolate Chip Pancakes – Served with bacon

French Toast – French Toast served with bacon

Chicken & Waffle Sandwich – Belgian waffle topped with crispy chicken, bacon

Belgian Waffle – Powdered sugar and maple syrup

Biscuits & Gravy – Buttermilk biscuits topped with sausage gravy

*Biggest bang for your buck... All-American Breakfast, Jumbo Pancakes or French Toast

Dockside Resort



Where to eat by park

Food and Beverage Cards are valid for use at all Food & Beverage locations within Universal Studios, Universal's Islands of Adventure and Universal CityWalk. Anything on the menu can be ordered. You are not limited to select items.

\$ - Dining price is around \$15 per person

\$\$ Pricing is \$15 - \$30 per person

UNIVERSAL STUDIO BY AREA

NEW YORK

Finnegan's Bar and Grill \$\$
Auntie Anne's Pretzels \$
Haagen-Dazs \$
Starbucks \$
Louie's Italian Restaurant \$

SAN FRANCISCO

Richter's Burger Co \$
Chez Alcatraz \$
Lombard's Seafood Grille \$\$
San Francisco Pastry Company \$
WIZARDING WORLD OF HARRY POTTER – DIAGON ALLEY
Leaky Cauldron \$
Florean Fortescue's Ice-Cream Parlour \$
The Fountain of Fair Fortune \$
The Hopping Pot \$

SPRINGFIELD USA – HOME OF THE SIMPSONS

Duff Brewery \$
Fast Food Boulevard \$
Moe's Tavern \$



HOLLYWOOD

Mel's Drive-In \$
Schwab's Pharmacy \$
Today Café \$

ISLANDS OF ADVENTURE

PORT OF ENTRY
Croissant Moon Bakery \$
Confisco Grille \$\$
Starbucks \$
Cinnabon \$

ISLANDS OF ADVENTURE

MARVEL SUPER HERO ISLAND

Café 4 \$
Auntie Anne's Pretzels \$
Captain America Diner \$
TOON LAGOON
Comic Strip Café \$
Blondie's \$
Wimpy's \$

JURASSIC PARK

Thunder Falls Terrace \$
Pizza Predattoria \$
Burger Digs \$
Watering Hole \$
WIZARDING WORLD OF HARRY PORTER – HOGSMEAD
Hog's Head \$
Three Broomsticks \$

LOST CONTINENT

Doc Sugrue's Desert Kebab House \$
Fie Eater's Grill \$
Mythos Restaurant \$\$

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TRAVEL LEADERS STUDENT TOURS

SEUSS LANDING

Green Eggs & Ham Café \$
Circus McGurkus Café Stoo-pendous \$
Hop on Pop Ice Cream Shop \$
Moose Juice, Goose Juice \$

UNIVERSAL CITYWALK

Bob Marley – A Tribute to Freedom \$\$
Margaritaville \$\$
Pat O'Briens \$\$
Antojitos Authentic Mexican Food \$\$
Bubba Gump Shrimp Co \$\$
Cowfish Sushi Burger Bar \$\$
Toothsome Chocolate Emporium & Savory Fest Kitchen \$\$
Vivo Italian Kitchen \$\$
Auntie Anne's Pretzel \$
Bread Box Handcrafted Sandwiches \$
Cinnabon \$
Cold Stone Creamery \$
Fresh Eats \$
Hot Dog Hall of Fame \$
Menchie's Frozen Yogurt \$
Moe's Southwest Grill \$
Panda Express \$
Starbucks \$
Voodoo Doughnut \$ - You got to try this place!!
Burger King \$

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Spanish Fort Middle School Band / Chorus

DOCKSIDE RESORT

Check in March 23, 2023 / Check out March 26, 2023 unless otherwise noted.

| | | |
|--|---|---|
| Room 1 Smith Addison Smith Mary - Hannah Travel Leaders Staff Check in March 22, 2023 | Room 2 Driver #1 Check in March 22, 2023 | Room 3 Driver #2 Check in March 22, 2023 |
|--|---|---|

| | | |
|---------------------------------|---|--|
| Room 4 Hughes Natalie | Room 5 Stewart Caylen Stewart John | Room 6 Cummings Ashley Cummings Alden |
|---------------------------------|---|--|

| | | |
|--|--|---|
| Room 7 Bohning Ryan Bohning Laney | Room 8 Davidson Melinda Davidson Ronald Davidson turner Check in March 22, 2023 | Room 9 Davidson Nancy Davidson Miles Hollingswo Meah Check in March 22, 2023 |
|--|--|---|

| | | |
|---|--|--|
| Room 10 Patrick Caleb Patrick Eden Patrick Michelle Sklavos Shirley Patrick Jonathan Kerr Audrey Check in March 22, 2023 SUITE | Room 11 Baker Tabatha Baker Jamey Baker Miles Baker Mason Beech Davis SUITE | Room 12 Downes Lawryn Bell BrixiAnn |
|---|--|--|

| | | |
|--|---|--|
| Room 13 Neff Maria Neff William Braun Colin Beekman Kian Haley Ingram SUITE | Room 14 Pocase Elianna Pocase Peter Pocase Tami Williamsor Cadence Williamsor Classic Swanson Ava SUITE | Room 15 Evans Graydon Sykora Jacob Briggs Keaton Stanush Warren Phillips Caden Simpsiridis Xadin SUITE |
|--|---|--|

| | | |
|--|--|--|
| Room 16 Smith Andrew Richerson Garrett Maxwell Caleb Beall William Strassburg Lucas SUITE | Room 17 LaCroix Sienna D'Olive Elizabeth Bittlebrun Anya Anderson Keira Campbell Natalie Simmons Makayla SUITE | Room 18 Miller Taylor Hicks Olivia Johnston Locksley Johnston Amber |
|--|--|--|

| | | | | | |
|----------------|---|----------------|--|----------------|--------------------------------|
| Room 19 | Barnhart Mallory Stanley Layni Lemoine Samantha Dixon Margaret | Room 20 | Quinlivan Stephen Smith Tyler Tidmore Weston Hughes David | Room 21 | Tiller Karlee Tiller Kaylee |
|----------------|---|----------------|--|----------------|--------------------------------|

| | | | | | |
|----------------|---|----------------|--|----------------|---|
| Room 22 | Freeman Gabbie Dolan Erin Mire Jennifer Freeman Tucker | Room 23 | Crawford Loretta Williams Aubri Bande Swara Rohe Isabelle | Room 24 | Cink Leann Cink Miles Cink Jean Cink Natalie |
|----------------|---|----------------|--|----------------|---|

| | | | | | |
|----------------|---|----------------|---|----------------|---|
| Room 25 | Comeaux Heidi Comeaux Floyd Cost Noah Cost Jacob | Room 26 | Carson Cade Carson Jennifer Cook-Willis Alex Mroczo Keaton | Room 27 | Yeakel Ashley Yeakel Arianna Orso Crystal Deboi Jayden |
|----------------|---|----------------|---|----------------|---|

| | | | | | |
|----------------|---|----------------|---|----------------|---|
| Room 28 | Vuong Isabella Vuong Lily Vuong Phu Jones Jennifer | Room 29 | Mulder Mary C Mulder Ryan Rillo Mason | Room 30 | Lipscomb Jessica Lipscomb Austin Mort Brandon |
|----------------|---|----------------|---|----------------|---|

| | | | | | |
|----------------|--|----------------|---|----------------|--------------------------------|
| Room 31 | Dollar Stephanie Dollar Easton Dollar Jason Butterwort Anderson | Room 32 | Delapena Holly Ann Delapena Orlando Delapena Matejo | Room 33 | Weeks Angela Weeks Brantley |
|----------------|--|----------------|---|----------------|--------------------------------|

| | | | | | |
|----------------|-----------------------------------|----------------|------------------------------|----------------|-----------------------------|
| Room 34 | Thorsrud Samuel Thorsrud Donna | Room 35 | Watson Ella Watson Justin | Room 36 | Sharp John Sharp Natalie |
|----------------|-----------------------------------|----------------|------------------------------|----------------|-----------------------------|

| | | | | | |
|----------------|---------------------------------------|----------------|-------------------------------|----------------|-----------------------------------|
| Room 37 | Shoemaker Lyn Shoemaker Alexandria | Room 38 | Riley Kimberly Riley Chase | Room 39 | Riley Marcella Riley Gabrielle |
|----------------|---------------------------------------|----------------|-------------------------------|----------------|-----------------------------------|

| | | | | | |
|----------------|------------------------------|----------------|--------------------------------|----------------|----------------------------------|
| Room 40 | Medders Mark Medders Mary | Room 41 | Megie Zachary Megie Shirley | Room 42 | Kempfhues Kristen Oney Olivia |
|----------------|------------------------------|----------------|--------------------------------|----------------|----------------------------------|

| | | | | | |
|----------------|---------------------------------------|----------------|---------------------------------------|----------------|--------------------------------|
| Room 43 | Koppersmi Forrest Koppersmi Carter | Room 44 | Hagemeier Jessica Hagemeier Vivian | Room 45 | Jones Harrison Jones Lauren |
|----------------|---------------------------------------|----------------|---------------------------------------|----------------|--------------------------------|

| | | |
|----------------|----------------|----------------|
| Room 46 | Room 47 | Room 48 |
|----------------|----------------|----------------|

| | |
|--------|----------|
| Massey | Michael |
| Kuba | Jennifer |

| | |
|-------|--------|
| Cuhaj | Cora |
| Dorie | Kellie |

| | |
|----------|-----------|
| Coumanis | Andrew |
| Coumanis | Christian |

FIELD TRIP LUGGAGE SEARCH

No student will be allowed to participate in the school activity scheduled for departure on WEDNESDAY 3/22, 2023, unless PART I or PART II is completed and signed by a parent or guardian.

PART I CONSENT TO SEARCH

I, _____, give my consent to officials of BALDWIN COUNTY
Print Parent's or Guardian's Name
Schools and their officially designated representatives to search the luggage of my
child, _____, in connection with the school activity scheduled
Print Student's Name
for the above date. Also, I give my consent for any search, deemed advisable, of my child's
lodgings while on the trip.

Parent's or Guardian's Signature

Date

PART II CERTIFICATION OF CONTENTS AND DELIVERY OF LUGGAGE

I, _____, certify that I will search and deliver the luggage of my
Print Parent's or Guardian's Name
child, _____, and it will not contain any illegal or prohibited items.
Print Student's Name
Also, I give my consent for any search, deemed advisable, of my child's lodgings
including luggage, while on the trip.

Parent's or Guardian's Signature

Date

PLEASE ATTACH SIGNED FORM TO YOUR STUDENTS'
LUGGAGE WITH TAPE / STAPLE / ETC, WHEN DROPPED OFF
AT SFMS.

**Baldwin County Public Schools
 PERMISSION SLIP FOR FIELD TRIP
 0142 Spanish Fort Middle School**

| | | | |
|-------------------------|---|---------------|------------------------|
| Destination: | Universal Studios Florida, Universal Boulevard, Orlando, FL, USA | Teacher Name: | Natalie Hughes |
| Departure: | 03/22/2023 10:00:00 PM | Return: | 03/26/2023 08:30:00 PM |
| Mode of Transportation: | | | |
| Additional Information: | | | |

Admission Cost: \$ _____ Miscellaneous Cost \$ _____ Total Cost: \$ _____

Please fill in the bottom portion and return to school with any payment indicated above

I, the parent or guardian of the student named below, give my permission for my child to participate in the field trip described above.

I am interested in being a chaperone My child will bring a lunch from home My child will need a lunch from the school

**MONEY AND THIS PERMISSION FORM DUE BY _____
 THIS FORM MUST BE RETURNED TO THE SCHOOL BEFORE THE STUDENT CAN BE INVOLVED IN THE ACTIVITY.**

| | | | | | |
|--|------|------|------------------------|------|--|
| Name of Student: <i>(Please Print)</i> | | | | DOB: | |
| Name of Parent/Guardian: <i>(Please Print)</i> | | | | | |
| Parent/Guardian Physical Address: | | | | | |
| Parent/Guardian contact numbers: (home): | (h): | (w): | (cell): | | |
| Alternative emergency contact name: | | | Relationship to child: | | |
| Alternate emergency contact phone #'s: | (h): | (w): | (cell): | | |

Health Insurance Information (including company and policy/group information): _____

Medical Information and Release

I understand the School District does not provide medical insurance for my child for purposes of this trip, and I am solely responsible for providing such insurance and for payment of any medical treatment expenses for my child that are not covered by insurance. In the event of a medical emergency, I hereby authorize the teacher/chaperone attending to my student on the trip to secure medical attention or hospitalization for my child.

Child's physician _____ Physician's phone number _____ Preferred Hospital _____

Please indicate health problems concerning your child. Include any medications, allergies or other instructions:

Please indicate any food allergies if your child is requesting a sack lunch _____

*Students should not be removed from a field trip at any point during the trip by parents or others. Any exceptions would have to be pre-approved by the principal. Students must travel to and from the trip on the school bus.

*Adults (other than staff and chaperones) may not be transported or participate without written permission of the superintendent.

This includes any children outside of the participating class including relatives or siblings.

I have read the information, verified its accuracy, and agree to the statements made above:

Chaperone Guidelines

The following statements are rules regarding chaperones on field trips. Please abide by the policies of Baldwin County Board of Education. Our emphasis is on the safety and well being of each student. Anyone who does not follow these rules may not be allowed to go on future trips with their children.

1. **Chaperones** are expected to be with the students at all times including transportation by bus or other means, unless there are conditions known and approved by the principal prior to the trip.
 - a. Chaperones are to adhere to Baldwin County Public Schools' Policy for **drug free, smoke free, and weapon free campuses**. A field trip is an **extension of the school campus**.
 - b. Chaperones, other than parents or guardians, must be 21 years of age.

2. Field trips are designed and planned for school age children in a particular class or group. **Adults (other than the chaperones) or children outside that class or group** may not be transported or participate without **written permission of the superintendent**.

3. **Cell Phones & Electronic Devices**: Chaperones are expected to provide attention to students in the class or group without distractions or personal responsibilities that could result in a child being harmed or lost. Please use cell phones only for an emergency. It distracts everyone from the purpose of the trip.

4. **Discipline**: If a student is misbehaving and you have asked them to stop, please inform the classroom teacher. Please do not take disciplinary actions on your own.

5. **Chaperone Attire**: Chaperones should be appropriately dressed in casual and comfortable attire for the trip. Inappropriate attire would include bikini tops, short shorts, or any other revealing attire.

6. **Chaperone Language**: Chaperones are expected to refrain from inappropriate language, topics, or discussion of other students.

* **Please sign and return:**

Chaperone/Parent/Student Guidelines

2023 Universal Trip

Thank you for volunteering your time and making this trip possible. Here are some guidelines to help make your experience go a little more smoothly.

Chaperone Role

- Assist directors in keeping an eye on students so that they are representing themselves, the band, & Spanish Fort in a respectable manner.
- Account for students at appropriate times. Remind/AirTags used for keeping track of each group. Please remember these students are to stay IN YOUR GROUP at ALL TIMES. Students are not allowed to switch groups or chaperones.
- Brief daily meeting with the directors to get any updates and information to pass on to students.
- Please have your itinerary (hard copy & digital) at all times to be a resource of times and locations for students (yours that you are chaperoning and all on the trip).

Bus Travel

- The directors and chaperones on each bus will take attendance.
- Sit mingled in with the students. Do not allow students to sit together under blankets, etc.
- Please help ensure that the bus is kept clean as we travel. Account for students at stops.
- Directors for each bus will have a First aid kit.

Check Outs

- Please send an email to Mrs. Hughes/Stewart by Monday, March 20th if you intend to check out your student from Universal Orlando Sunday when we depart. Please send these to csstewart@bcbe.org, or nhughes@bcbe.org.
Reminder, only those authorized on file are allowed to check out a student.

Luggage/Student Luggage

- There will be a LUGGAGE AGREEMENT FORM that each student will bring with their luggage. This form states that parents/guardians have inspected their child's luggage and checked that it does not contain anything in violation of BCBE policy. This form will be posted and sent home this week.
- STUDENTS MAY BRING LUGGAGE TO THE BAND ROOM WEDNESDAY WITH LETTER ATTACHED PER BCBE POLICY. PROHIBITED ITEMS ARE NOT ALLOWED IN LUGGAGE OR CARRY ONS.
- PROHIBITED ITEMS ARE NOT ALLOWED IN LUGGAGE OR CARRY ON BAGS. THESE PROHIBITED ITEMS INCLUDE DRUGS, VAPES, TOBACCO, ALCOHOL, FIREARMS, WEAPONS, ETC,
- PLEASE CHECK YOUR STUDENTS LUGGAGE TO CERTIFY THAT IT IS ACCEPTABLE, THEN ATTACH FORM TO SUITCASE.
- ALL BAGS ARE SUBJECT TO INSPECTION. THIS INCLUDES ANY BAGS OR COOLERS TAKEN ON THE BUS.
- Students are allowed to take a bag on the bus for chargers, personal items, tablets, snacks, etc.

Bus Etiquette

- STUDENTS ARE EXPECTED TO KEEP THE BUS CLEAN AND FREE OF TRASH AT ALL TIMES. We will have trash bags around the bus for students to use.
- PLEASE NO OPEN CONTAINERS OR CANNED DRINKS! ONLY RE-SEALABLE CONTAINERS PLEASE.
- NO SHARING BLANKETS, OR COVERINGS!! ALL COUPLES WILL SIT SEPARATED DURING NIGHT BUS RIDE.
- Movies for the bus must be appropriate.
- *****PLEASE AVOID ANY SNACKS WITH PEANUTS/NUTS/PEANUT BUTTER/ ETC. WE HAVE TOO MANY STUDENTS WITH ALLERGIES RIDING THE BUS FOR THESE ITEMS*****

Room checks

- Students must sleep in their assigned room and not entertain members of the opposite sex in rooms at any time. If students want to mingle together, they must have a chaperone.
- In Room by 10:00 – Lights Out 11:00pm

- Walk into the room and visually see that all students are accounted for. If a student is indisposed, please wait until you can confirm they are in the room.
- Students may not leave their hotel room after lights out/room check.
- Student doors will be taped to ensure that no one leaves past lights out. Director will bring tape for this purpose.
- If there are any issues with students leaving their room, please report immediately to the directors.
- Wake Up
 - Remove tape from doors.
 - Check attendance for all students. Make sure that all students are awake and moving.
- Give schedule for the next day (time for alarm [wake up call and personal alarms], dress for the day, temperature & any helpful tips)
- Rooms should be respectable to move around during the trip. Please be respectful and keep your space clean.
- Upon packing to leave, all trash should be gathered into trash bags. Thoroughly check all drawers and rooms that you are responsible for, to make sure nothing is left behind.

Ridesharing/Food Delivery/Pool

- At NO point may a student leave their assigned location. This includes third party car services/ridesharing such as Uber, Lyft, or taxi.
- Directors will determine whether food delivery will be allowed during the trip.
- Directors will determine whether students are allowed to swim. If allowed, a chaperone must be in the pool facility and you must be fully covered in the hallways. **THERE WILL BE NO EXCEPTIONS.**

Student Contact Info

- Students AND Chaperones will need to join our Remind Text chat in order to communicate and keep track of whereabouts. To sign up, please text to 81010, in the message, please type @sfmsuni
- Chaperone groups will also be given AirTag keychains for keeping track of chaperones and students.

Medical Information

- All student medicines that are controlled substances (ex. ADHD medication, prescription painkillers, medicine with codeine, anxiety/depression medicines, etc) must be handled by a DIRECTOR/STUDENTS PARENT for the duration of the trip. Other over the counter medications or prescription medications such as allergy and asthma can be carried by the student if covered in their health plan.

Behavior

- All school rules apply while on the trip including the Extra/Co-Curricular, Drug-Alcohol-Tobacco Policy, this includes Vaping. (Found in the student handbook). Parents should also refrain from alcohol/tobacco use for the duration of the trip. Please keep track of your own personal medications. NO one should give any students medication without communicating with the directors first.
- Discipline issues - contact Directors through Remind app or directly in the event of any discipline issues.
- **Be Respectful** - Remind students that there are other guests staying/sleeping in the hotel and that they should refrain from loud talking and door slamming when passing through hallways or congregating in public areas.
- **Be Responsible** - When gathering in public places, students should take a look to make sure no trash or belongings are left behind
- **Be On Time** - Report on time to all activities and meal functions and with the expected items needed for the day.
- **Be Safe**
 - Students must keep their assigned chaperone advised of their whereabouts at all times. **NO STUDENT SHOULD EVER GO OFF ON THEIR OWN.** When riding rides in the single line, to take part in more rides and move quicker through the line, once you are off the ride wait for the rest of your group at the exit of the ride in an easily seen location to reunite.

Dress for each day:

School dress code should be followed at all times. If you have any concerns with dress code, please contact the Directors.

Dress For Saturday's Workshop – Please have your Band or Choir Shirt to wear this day!

Groups and Park Procedures During the Day:

- AT NO TIME DURING THE DAY ARE STUDENTS TO RETURN TO THE HOTEL WITHOUT A CHAPERONE!!!! THERE ARE **NO** EXCEPTIONS!!!!

- Students and their chaperone groups will be checking in through Remind, as well as AirTags with Head Chaperones.
- ALL MIDDLE SCHOOL STUDENTS MUST BE IN THEIR CHAPERONE GROUP AT ALL TIMES!! STUDENTS ARE NOT TO ROAM THE PARK WITHOUT A CHAPERONE!!!
- There are first-aid/medical stations throughout the park, in the event of an emergency, report to the nearest station WITH YOUR CHAPERONE GROUP, and notify the directors IMMEDIATELY using Remind App as well as walkie talkies. Parents will be notified directly from the director.
- PLEASE REMEMBER LUNCH IS NOT PROVIDED!!!! OUR VOUCHERS ARE FOR BREAKFAST AND DINNER ONLY.
- Students will need to MAKE SURE they have eaten dinner before arriving to load the bus Wednesday Night.
- Students will also need to MAKE SURE THEY EAT LUNCH AT THE FOOD COURT ON SUNDAY WHEN WE STOP.

Suggested Items to Pack:

- Comfortable shoes – and an extra pair of shoes in case of wet rides, rain, etc.
- Sunscreen
- Bug Spray
- Sunglasses
- Hat
- Portable Phone Charger
- Towel
- Pillow
- Blanket for bus ride – no sharing
- Small cooler/lunch box for snacks on bus. *remember no cans or cups, only resealable. NO PEANUTS/NUTS/PEANUT BUTTER due to allergies.
- Bottled water and small snacks are allowed into the parks.
- Change of clothes, wet wipes, hair brushes, etc ON the bus
- We are arriving at the parks Thursday MORNING and WE WILL NOT CHECK INTO THE RESORT UNTIL THE AFTERNOON. Please bring items you need for Thursday!

WE ARE LOOKING FORWARD TO THIS AWESOME OPPORTUNITY FOR OUR STUDENTS!! PLEASE FEEL FREE TO CONTACT US WITH ANY CONCERNS:

STEWART – CSSTEWART@BCBE.ORG
HUGHES – NHUGHES@BCBE.ORG

SFMS Band & Choir Universal Trip Itinerary

Wednesday, March 22, 2023

- 9:00pm – Students and Chaperones arrive at SFMS for departure.
- 9:30pm – Bag checks, attendance, bus seating guidelines
- 10:15pm – Depart SFMS for Universal Orlando

Thursday, March 23, 2023

- 7:00am – Meet Travel Leaders Staff, CHAPERONE MEETING, Information
- 7:30am – Breakfast – individual expense
- 8:30am – Move into Chaperone groups, make sure everyone is connected for checks.
- 12:00am – Digital check in through Remind – Account for students, remind students to purchase their lunch
- 5:00pm – Digital check in through Remind – Account for students, remind students to use their DINNER VOUCHER for their meals.
- 7:15pm – Student and Chaperone IN PERSON check at the front entrance of park. Account for all students, make sure everyone has their belongings before heading back to the hotel.
- 7:30pm – Head to hotel
- 8:00pm – Check in at hotel – Dockside Inn and Suites
- 9:00pm – All students, directors, and chaperones back at the hotel.
- 10:00pm – All students in THEIR own rooms
- 11:00pm – Lights Out! Please follow the guidelines on Chaperone packet for evening duties.

Friday, March 24, 2023

- 7:00am – Breakfast (voucher). Please make sure all students are accounted for BEFORE heading to breakfast.
- 7:30am – IN PERSON CHAPERONE MEETING – Check groups before heading to park, make sure all students have their belongings for the day.
- 8:00am – Head into park
- 12:00pm – Chaperone digital check in through Remind app. Remind students about purchasing lunch on their own.
- 5:00pm – Chaperone digital check in through the Remind app. Remind students about purchasing dinner with their vouchers.
- 9:00pm – All students and chaperones meet at Hotel for meeting to check in for attendance, issues, etc.
- 10:00pm – All students in their OWN rooms.
- 11:00pm Lights Out! Please follow the guidelines on the Chaperone packet for evening duties.

Saturday, March 25, 2023

- 7:00am – Breakfast (voucher). Please make sure all students are accounted for BEFORE heading to breakfast.
- 7:30am – IN PERSON CHAPERONE MEETING – Check groups before heading to park, make sure all students have their belongings for the day. STUDENTS WILL NEED THEIR BAND/CHOIR TSHIRT FOR TODAY'S WORKSHOP
- Sound Design and Art of Foley Workshop for Band/Choir
- 11:45pm – Group meets Travel Leaders Staff at New York Public Library in Universal Studios.
- 12:00pm – Gulf Coast Tour Buses 3 & 4 will arrive backstage with instruments/equipment
- 12:20pm – Warm Up Begins – Sound Stage 33
- 12:30pm – Workshop Begins – The Secret Life of Pets
- 3:00pm – Workshop Ends - return instruments and equipment to buses before returning to park.

5:00pm – Digital check in – remind students to eat dinner!

9:00pm – All students and chaperones meet at Hotel for meeting to check in for attendance, issues, etc.

10:00pm – All students in their OWN rooms.

11:00pm Lights Out! Please follow the guidelines on the Chaperone packet for evening duties.

Sunday, March 26, 2023

7:00am – Breakfast at hotel (voucher)

8:00am – Hotel check out, load buses

8:30am – Depart for SFMS

5:30pm – Arrive at Spanish Fort Middle School

6:00pm – All students picked up and left SFMS

DATE 3-22-23
DESTINATION Orlando

DRIVER Charter
BUS NUMBER 2

It is the responsibility of the sponsor, teacher, or coach (**or bus driver if no one else is available**) who organizes and/or accompanies a special trip to complete this form prior to the bus' departure and to present it to an administrator at the school where the trip originates. The copy should be kept on the bus in the space provided. If any changes (**additions, deletions, updated material, etc.**) must be made to the manifest prior to the return trip, the copy should be used for that purpose.

Write the names of all students and adults in the spaces provided for that purpose. If a passenger does not ride the bus back on the return trip, mark through his/her name on the copy. If a passenger rides the bus on the return trip but was not on the original trip manifest, list his/her name under "**Additions**". Recount all people on the bus before starting the return trip and write the total number of people on the bus, including the driver, in the space provided. Return the copy to the designated storage area.

STUDENTS:

- 1. Maria Neff
- 2. William Neff
- 3. Colin Braun
- 4. Kian Beekman
- 5. Haley Cash
- 6. Stephanie Dollar
- 7. Easton Dollar
- 8. Jason Dollar
- 9. Anderson Butterworth
- 10. Christian Coumanis
- 11. Cole Coumanis
- 12. Dawn Skelton
- 13. Tildon Skelton
- 14. Jackson Skelton
- 15. Audrey Kerr
- 16. Melinda Davidson
- 17. Ronald Davidson
- 18. Turner Davidson
- 19. Nancy Davidson
- 20. Miles Davidson

- 21. Meah Hollingsworth
- 22. Elianna Pocase
- 23. Peter Pocase
- 24. Tami Pocase
- 25. Cadence Williamson
- 26. Classic Williamson
- 27. Ava Swanson
- 28. Forrest Koppersmith
- 29. Carter Koppersmith
- 30. _____
- 31. H
- 32. H
- 33. I
- 34. _____
- 35. G
- 36. _____
- 37. _____
- 38. H
- 39. _____
- 40. _____

- 41. S
- 42. S
- 43. _____
- 44. _____
- 45. C
- 46. _____
- 47. _____
- 48. H
- 49. _____
- 50. _____
- 51. _____
- 52. O
- 53. O
- 54. _____
- 55. O
- 56. O
- 57. _____
- 58. _____
- 59. L
- 60. _____

ADULTS:

ADDITIONS:

Total Number of People on Bus at **START** of trip: _____

Total number of People on Bus for **RETURN** trip: _____

Baldwin County Public Schools

(PASSENGER MANIFEST FORM)

DATE 3-22-23

DRIVER Charter- Cummings

DESTINATION Orlando

BUS NUMBER 3

It is the responsibility of the sponsor, teacher, or coach (**or bus driver if no one else is available**) who organizes and/or accompanies a special trip to complete this form prior to the bus' departure and to present it to an administrator at the school where the trip originates. The copy should be kept on the bus in the space provided. If any changes (**additions, deletions, updated material, etc.**) must be made to the manifest prior to the return trip, the copy should be used for that purpose.

Write the names of all students and adults in the spaces provided for that purpose. If a passenger does not ride the bus back on the return trip, mark through his/her name on the copy. If a passenger rides the bus on the return trip but was not on the original trip manifest, list his/her name under "**Additions**". Recount all people on the bus before starting the return trip and write the total number of people on the bus, including the driver, in the space provided. Return the copy to the designated storage area.

STUDENTS:

- | | | |
|------------------------------|-------------------------------|------------------------------|
| 1. <u>Ashley Cummings</u> | 21. <u>Stephen Quinlivian</u> | 41. <u>Orlando DelaPena</u> |
| 2. <u>Alden Cummings</u> | 22. <u>Tyler Smith</u> | 42. <u>Matejo DelaPena</u> |
| 3. <u>Graydon Evans</u> | 23. <u>Weston Tidmore</u> | 43. <u>Sam Thorsrud</u> |
| 4. <u>Jacob Sykora</u> | 24. <u>David Hughes</u> | 44. <u>Donna Thorsrud</u> |
| 5. <u>Keaton Briggs</u> | 25. <u>Lorretta Crawford</u> | 45. <u>Ella Watson</u> |
| 6. <u>Warren Stanush</u> | 26. <u>Aubri Williams</u> | 46. <u>Justin Watson</u> |
| 7. <u>Caden Phillips</u> | 27. <u>Swara Bande</u> | 47. <u>Lyn Shoemaker</u> |
| 8. <u>Xadin Simpsiridis</u> | 28. <u>Isabelle Rohe</u> | 48. <u>Alex Shoemaker</u> |
| 9. <u>Maddy Miller</u> | 29. <u>Heidi Comeaux</u> | 49. <u>Mark Medders</u> |
| 10. <u>Olivia Hicks</u> | 30. <u>Floyd Comeaux</u> | 50. <u>Mary Medders</u> |
| 11. <u>locksley Johnston</u> | 31. <u>Noah Cost</u> | 51. <u>Vivi Hagemeyer</u> |
| 12. <u>Andrew Smith</u> | 32. <u>Jacob Cost</u> | 52. <u>Michael Massey</u> |
| 13. <u>Garrett Richerson</u> | 33. <u>Ashley Yeakel</u> | 53. <u>Jennifer Kuba</u> |
| 14. <u>Caleb Maxwell</u> | 34. <u>Alex Yeakel</u> | 54. <u>Savannah Crawford</u> |
| 15. <u>William Beall</u> | 35. <u>Crystal Orso</u> | 55. _____ |
| 16. <u>Lucas Strassburg</u> | 36. <u>Jayden Deboi</u> | 56. _____ |
| 17. <u>Mallory Barnhart</u> | 37. <u>Jessica Lipscomb</u> | 57. _____ |
| 18. <u>Layni Stanley</u> | 38. <u>Austin Lipscomb</u> | 58. _____ |
| 19. <u>Samantha Lemoine</u> | 39. <u>Brandon Mort</u> | 59. _____ |
| 20. <u>Margaret Dixon</u> | 40. <u>Holly Ann DelaPena</u> | 60. _____ |

ADULTS:

ADDITIONS:

Total Number of People on Bus at
START of trip _____

Total Number of People on Bus for
RETURN trip _____

Baldwin County Public Schools

(PASSENGER MANIFEST FORM)

DATE 3-22-23

DRIVER Charter- Hughes/Stew

DESTINATION Orlando

BUS NUMBER 4

It is the responsibility of the sponsor, teacher, or coach (**or bus driver if no one else is available**) who organizes and/or accompanies a special trip to complete this form prior to the bus' departure and to present it to an administrator at the school where the trip originates. The copy should be kept on the bus in the space provided. If any changes (**additions, deletions, updated material, etc.**) must be made to the manifest prior to the return trip, the copy should be used for that purpose.

Write the names of all students and adults in the spaces provided for that purpose. If a passenger does not ride the bus back on the return trip, mark through his/her name on the copy. If a passenger rides the bus on the return trip but was not on the original trip manifest, list his/her name under "**Additions**". Recount all people on the bus before starting the return trip and write the total number of people on the bus, including the driver, in the space provided. Return the copy to the designated storage area.

STUDENTS:

- | | | |
|------------------------------|-------------------------------|------------------------------|
| 1. <u>Natalie Hughes</u> | 21. <u>Jennifer Mire</u> | 41. <u>Chase Riley</u> |
| 2. <u>Caylen Stewart</u> | 22. <u>Tucker Freeman</u> | 42. <u>Marcella Riley</u> |
| 3. <u>Jon Stewart</u> | 23. <u>Leann Cink</u> | 43. <u>Gabrielle Riley</u> |
| 4. <u>Ryan Bohning</u> | 24. <u>Miles Cink</u> | 44. <u>Zach Megie</u> |
| 5. <u>Laney Bohning</u> | 25. <u>Jean Cink</u> | 45. <u>Shirley Megie</u> |
| 6. <u>Jamey Baker</u> | 26. <u>Natalie Cink</u> | 46. <u>Kristen Hemphures</u> |
| 7. <u>Miles Baker</u> | 27. <u>Cade Carson</u> | 47. <u>Olivia Oney</u> |
| 8. <u>Mason Baker</u> | 28. <u>Shane Carson</u> | 48. <u>Harrison Jones</u> |
| 9. <u>Davis Beech</u> | 29. <u>Alex Cook-Williams</u> | 49. <u>Lauren Jones</u> |
| 10. <u>Brix Bell</u> | 30. <u>Keaton Mroczko</u> | 50. <u>Cora Cuhaj</u> |
| 11. <u>Sienna LaCroix</u> | 31. <u>Isabella Vuong</u> | 51. <u>Kellie Dorie</u> |
| 12. <u>Elizabeth D'Olive</u> | 32. <u>lily Vuong</u> | 52. _____ |
| 13. <u>Anya Bittlebrun</u> | 33. <u>Phu Vuong</u> | 53. _____ |
| 14. <u>Elise Anderson</u> | 34. <u>Jennifer Jones</u> | 54. _____ |
| 15. <u>Natalie Campbell</u> | 35. <u>Mary Mulder</u> | 55. _____ |
| 16. <u>Makayla Simmons</u> | 36. <u>Ryan Mulder</u> | 56. _____ |
| 17. <u>Karlee Tiller</u> | 37. <u>Mason Rillo</u> | 57. _____ |
| 18. <u>Kaylee Tiller</u> | 38. <u>Brantley Weeks</u> | 58. _____ |
| 19. <u>Gabbie Freeman</u> | 39. <u>Mason Sharp</u> | 59. _____ |
| 20. <u>Erin Dolan</u> | 40. <u>Kimberly Riley</u> | 60. _____ |

ADULTS:

ADDITIONS:

Total Number of People on Bus at
START of trip _____

Total number of People on Bus for
RETURN trip _____